

# NAVAL SUPPORT ACTIVITY NAPLES, ITALY

## PLAN OF THE WEEK

19 JANUARY 2026 – 25 JANUARY 2026



### MISSION STATEMENT

To provide outstanding support to NATO and SIXTH Fleet, afloat units, 55 tenant commands and approximately 10,000 personnel. Ensure reliable command and control for all units in the Naples, Italy area of operation.

### **COMMANDING OFFICER**

**CAPT J. L. RANDAZZO**

### **EXECUTIVE OFFICER**

**CDR B. D. KOCH**

### **COMMAND MASTER CHIEF**

**CMDCM C. A. MILLER**

**UNIFORM OF THE WEEK** NWU/Flight Suit

### **FY25 OF THE YEAR AWARDEES**

**SENIOR SAILOR OF THE YEAR:**.....NC1 MARTIKA VELASQUEZ

**SAILOR OF THE YEAR:**.....NC2 MIRIAM JUAREZ

**JUNIOR SAILOR OF THE YEAR:**.....CS3 SANA PRESHA

**BLUEJACKET OF THE YEAR:**.....MASN ROCIO VELAFLORES

**CIVILIAN OF THE YEAR (CAT 1):**

**CIVILIAN OF THE YEAR (CAT 2):**

**CIVILIAN OF THE YEAR (CAT 3):**

### **OF THE QUARTER AWARDEES**

**SENIOR SAILOR OF THE QUARTER:**.....MA1 SARA FOSTER

**SAILOR OF THE QUARTER:**.....HT2 NAOMI NANEZ

**JUNIOR SAILOR OF THE QUARTER:**.....CS3 SANAA PRESHA

**BLUEJACKET OF THE QUARTER:**.....MASN ROCIO VELAFLORES

**CIVILIAN OF THE QUARTER (CAT 1):**.....ISA LAMONACA

**CIVILIAN OF THE QUARTER (CAT 2):**.....TIZIANA CHIANESE

**CIVILIAN OF THE QUARTER (CAT 3):**.....MOREINA ESCOBAR

**COMMAND SECURITY MANAGER**.....PAUL KOKOSZ

**COMMAND CAREER COUNSELOR** .....MA1 SARA FOSTER

**COMMAND SEXUAL ASSAULT RESPONSE COORDINATOR** .....JOHANNA ROSARIO

**COMMAND FITNESS LEADER** .....MMCS RAY WILLIS

**COMMAND MANAGED EQUAL OPPORTUNITY OFFICER** .....MACS ANDRES EGUIGURE

**DRUG & ALCOHOL PROGRAM ADVISOR** .....CSC JOSHUA HERNANDEZ

**SENIOR WATCH OFFICER / WATCHBILL COORDINATOR** .....LT DYLAN STRUTHERS/MACS JASON ANASTOS

**SUICIDE PREVENTION OFFICER**.....MAC STANLEY VOLNE

**VOTING ASSISTANCE OFFICER**.....VACANT

**COMMAND ONBUDSMAN: NSA NAPLES/GAETA**.....DIANE KINLAW/REBECCA MCLINDEN

**COMMAND FINANCIAL SPECIALIST**.....MAC JAMES HORD

**COMMAND VICTIM & WITNESS ASSISTANCE PROGRAM COORDINATOR**.....LT COOPER JONES

### **IMPORTANT CONTACTS**

**EMERGENCY CALLS ON BASE**.....911 or 629-4911

**EMERGENCY CALLS OFF BASE**.....081 568 4911

**AIR TERMINAL**.....626-5283

**EMERGENCY MANAGEMENT OFFICE**.....525-5303

**FRAUD/WASTE/ABUSE HOTLINE**.....629-2983

**FAMILY ADVOCACY HOTLINE**.....629-6372

**INFORMATION SECURITY VIOLATIONS**.....626-2207

**COMMAND DUTY OFFICER**.....+39 335 825 7986

**COMMAND FAP DUTY PHONE (ON-DUTY VICTIM ADVOCATE)**.....+39 331 691 8268

**COMMAND DUTY CHAPLAIN**.....+39 366 680 5972

**COMMAND OMBUDSMAN**.....+39 331 622 3453/+39 331 647 1634

**COMMAND DUTY CASUALTY ASSISTANCE CONTROL OFFICER (CACO)**.....+39 345 870 4084

**DOMESTIC VIOLENCE HOTLINE (24/7/365)**.....1-800-799-7233

**DON CIVILIAN EMPLOYEE ASSISTANCE PROGRAM**.....1-844-DON-CEAP (TTY 711)

**NAVY INSPECTOR GENERAL**.....1-800-522-3451 / NAVIGHotlines@navy.mil

**SEXUAL ASSAULT HOTLINE (24/7/365)**.....1-800-656-4673, or chat online at [rainn.org](https://rainn.org)

**SUICIDE & CRISIS LIFELINE (24/7/365)**.....Call or text 988, or chat online at [988lifeline.org](https://988lifeline.org)

### **CDO WATCHBILL**

<b>DATE</b>	<b>19 JAN 2026</b>	<b>20 JAN 2026</b>	<b>21 JAN 2026</b>	<b>22 JAN 2026</b>	<b>23 JAN 2026</b>	<b>24 JAN 2026</b>	<b>25 JAN 2026</b>
<b>CDO</b>	MA1 FLANNIGAN	FCC CORE	MAC VOLNE	DC1 HELMICK	CSC HERNANDEZ	MA1 JOHNDROW	MAC HORD
<b>SUNRISE/SUNSET</b>	0724/1708	0723/1709	0722/1710	0721/1711	0721/1713	0720/1714	0719/1715

NSA NAPLES, ITALY HPCON: ALPHA

THE PLAN OF THE WEEK CONTAINS OFFICIAL INFORMATION AND IS NOT TO BE REMOVED FROM THE LIMITS OF NSA NAPLES, ITALY.  
ALL PERSONNEL ARE RESPONSIBLE FOR KNOWLEDGE OF THE CONTENTS OF THE PLAN OF THE WEEK.

## **PFA AND CFA CYCLES FOR CY2026**

The Navy will conduct two PFA/CFA cycles in CY2026. Cycle-1 will run from 1 January through 30 June and Cycle-2 will run from 1 July through 31 December.

## **NAVY WORKING UNIFORM TYPE III AUTHORIZED BOOTS FOR WEAR**

- Includes certified and Optional (non-certified) boots authorized for wear with the NWU Type III uniform
- Replaces and supplements authorized boots listed in NAVADMIN 214/17
- Outlines authorized boots that are rough-side out coyote and smooth leather brown boots which require Command permission and guidance for wear
- Includes boots no longer authorized for wear
- Does NOT include all authorized organizational boots
- Will be updated periodically to reflect boots added or deleted for authorized wear

## **ELECTRONIC PERSONNEL ACTION REQUEST**

- MyNavy Portal (MNP) is implementing an enhanced electronic Personnel Action Request (ePAR) capability for Sailors. The wizard-like process is configured to support NAVPERS 1306/7 (Rev. 08-25) and expected to go-live on January 29, 2026. The enhanced MNP ePAR will replace the existing capability and add 13 new request types. To ensure Sailors are not disadvantaged during transition from the old to the new process, Command Career Counselors shall process all ePARs currently in their MNP queue by January 27, 2026.

- What you need to know – MyNavy Portal ePAR update requires CCC support

In collaboration with the Navy Counselor community, MyNavy Portal is implementing an enhanced ePAR capability for Sailors. Expected release is January 29, 2026. The enhanced ePAR capability includes additional requirements supporting NAVPERS 1306/7 (Rev. 08-2025). As a result, all ePARs currently in MNP must be processed and submitted to MNCC prior to January 27, 2026. All ePARs remaining in the system after January 27, 2026 will not be processed or sent to MNCC

### **Resources**

- MNP ePAR overview page: <https://www.mn3p.navy.mil/web/career-planning/epar>
- Electronic Personnel Action Request, NAVPERS 1306/7 (Rev. 08-25):
- <https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/>
- MILPERSMAN 1306-112, Enlisted Personnel Action Request: <https://www.mynavyhr.navy.mil/Portals/55/Reference/MILPERSMAN/1000/1300Assignment/1306-112.pdf>

## **NOTES:**

- **JANUARY IS SPIRITUAL READINESS MONTH:** Spiritual Readiness gives us the resilience to endure hardship and to lead with purpose. Take 10 minutes this week to connect—join a chapel event, talk with a Chaplain, or reflect quietly on your “why.” Strengthened spirits make a Battle-Ready Force.
- **URGENT SAFETY NOTICE: IMMEDIATE ACTIONS REQUIRED FOR ALL CONFINED SPACE OPERATIONS:** Within the last quarter, NSA Naples has experienced two significant mishaps, both resulting from a failure to follow established confined space entry procedures. Incident 1: A contract employee performing utility work within a false floor was overcome by noxious gases, requiring an emergency rescue and extraction. Incident 2: An employee fell through an unprotected opening into a confined space after a glass utility panel was removed for cleaning. This incident not only caused injury but also resulted in damage to cultural artifacts and created a significant, unabated fall hazard.
- **Mandatory Procedures for All Confined Space Entries:** Per NAVSUPACTNAPLESINST 5100.13B, all confined spaces on NSA Naples installations are considered PERMIT-REQUIRED. There are no exceptions. All leaders, supervisors, and contracting officer representatives (CORs) shall immediately review their operations for any planned or ongoing work involving confined spaces. You MUST contact the NSA Naples Safety Office at M-NA-NSA-SAFETY@us.navy.mil prior to ANY entry into a confined space. This is not optional. Failure to notify constitutes a direct violation of command safety policy and places lives at risk. For any questions regarding this message or confined space procedures, please contact the Confined Space Program Manager, Mr. Paolo D’Alterio at 626-5105, [paolo.dalterio.ln@us.navy.mil](mailto:paolo.dalterio.ln@us.navy.mil) or the NSA Naples Safety Office immediately.

## **NON-JUDICIAL PUNISHMENT RESULTS:**

- E5 Violation of UCMJ, Article 92 – Failure to obey and Violation of UCMJ, Article 131(b) – Obstructing justice. Awarded reduction in rank to E4 (suspended for 6 months); forfeiture of ½ pay per month for 1 month, and written letter of reprimand.
- E5 Violation of UCMJ, Article 92 – Violation or failure to obey other lawful written order and Violation of UCMJ, Article 112(a) (6 specifications) – Wrongful use, possession, distribution etc., of controlled substances. Awarded reduction in rank to E4 and forfeiture of ½ pay per month for 2 months.
- E4 Violation of UCMJ, Article 92 – Failure to obey. Awarded reduction in rank to E4 (suspended for 6 months); forfeiture of ½ pay per month for 1 month, and written letter of reprimand.

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T. E. MITCHELL JR.  
YNC(SW/IW), USN

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